

## Refugee Health Assessment

# 1

### Download Refugee Health Assessment

#### On NEVDGP website

1. Go to [www.nevdgp.org.au](http://www.nevdgp.org.au) and proceed along the following path – Information Management > IM Resources > Template downloads > 5. Health Assessments
2. Right click on the **Refugee Health Assessment** template and select **Save target as...** and save to the desktop

#### In Medical Director

1. Open Medical Director and then open LetterWriter.
2. From the **File** menu select **Modify Template** and double click on **Blank Template**.
3. From **File** menu select **Import**.
4. Navigate your way to the desktop. Double click on the **Refugee Health Assessment** to open.
5. From the **File** menu select **Save as template...**
6. Type in a *filename* (e.g. **Refugee Health Assessment**) for the **Template Name:** and then click on **Save**.

# 2

### Update Patient record

1. Record patient demographic details in Practice Management software
2. Family and Social History – include arrival date in Australia  
- proof of eligible visa status for Item 714
3. Allergies/Warnings including interpreter needed? Language spoken in order of preference and if breast feeding
4. Smoking and Alcohol
5. Review Past History
6. Check current medical concerns
7. Medications
8. Immunisation history
9. Obstetric History (if relevant)
10. Physical examination and record measurements (BP, Ht/Wt/BMI, Temp)
11. Commence catch-up immunisations if needed
12. Order Investigations

# 3

### Check/Record/Update patient clinical information

1. Review any new current medical concerns and record in progress notes
2. Check and discuss Investigations
3. Add to Past History/Medications/Immunisations

# 4

### Complete Refugee Health Assessment

1. Open LetterWriter > Refugee Health Assessment
2. Complete the assessment including:
  - review pre-departure screening
  - Nutritional Hx
  - Mental health assessment
  - For children - developmental assessment
  - Problem list and plan

The rest of the template will be populated from the clinical information you have entered previously into Medical Director

# Refugee Health Assessment – Organisational Flowchart

